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Long, Alice Bailey.

The minister's library and Bestool.

THE MINISTER'S LIBRARY

AND

BESTOOL

By

ALICE B. LONG

1918

BESTOOL SYSTEM

West New Brighton, N. Y.

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THE MINISTER'S LIBRARY
AND
BESTOOL SYSTEM

On Indexes: Their Nature and Use

Bestool System

The purpose of Bestool System is to furnish any minister's library with a tool that will control its miscellany. Bestool works like an index. For this reason, if we can define the nature and use of an index, we shall at the same time define Bestool System.

Not a Catalog

"The difference between a catalog and an index is so great that they ought not to be confused: a catalog mainly deals with books, an index mainly **handles information.**"

Not a Classification

"Our purpose is not to bring our material within a scheme of rigid classification, but rather to provide a convenient arrangement by which the kinds of material may be assigned **fixed places, relatively speaking.**"

Not a Filing System

A filing system is not selective, but will carry entirely unrelated material in mechanical arrangement. An index is relative to a **well-defined field.**

An Index

If these definitions are correct, an index **handles information; assigns fixed places, relatively speaking,** to material in a **well-defined field.** Bestool does this for a ministers' library. It handles, not books, but information; in the shape of notes, citations, clippings; assigns this material fixed places in relation to similarity of thought, in the fields of homiletics and applied sociology.

Minister's Library His Workshop

"The minister's library is his chest of tools. How very essential tools are! Every worker, mental or manual, must have them. Tools must be up-to-date. They should represent the best that can be procured and should embody every modern improvement."*

In the article quoted, the author gives seven reasons why ministers do not keep themselves supplied with the latest and best tools. The tools that he refers to are books, and he appends a valuable list of books to which every minister should have access.

System Multiplies Ability

But books on the shelf are not the only tools that will make a minister more efficient. In reviewing the work, "Glimpses of the Cosmos," by Dr. Lester F. Ward, Prof. A. W. Small speaks of Dr. Ward's "habit of making entries in time, in accordance with a thoro system, which accumulated an apparatus of references by the use of interstitial moments which men without such a system would have wasted."

The system herewith presented is a medium for such efficiency. BESTOOL SYSTEM is an alphabetic subject-index for the fields of Homiletics and Social Reform. It should supplement, or may be used without, a general classification for books in the library. This system does not impose upon the user another's method of working nor does it demand of him any effort of adaptation; but it is an apparatus that can be used immediately and that will collect and save references so that they can be found again readily.

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* Dr. George S. Duncan—"The Minister's Library," **Biblical** World, July, 1914.

Elusive Material

The work that BESTOOL SYSTEM does in a library is to co-ordinate the kinds of material that cannot be placed in an orderly way on the shelf. It is to act for the **miscellaneous material** that collects in a study exactly as an index acts for a book.

This miscellaneous material includes manuscript sermons, clippings, pamphlets, a paragraph in a book, a note jotted on a slip of paper. These different kinds of material are the same stuff but, because of their great difference in shape, if they are saved at all they are saved each in a different place, and there is no connection, for instance, between sermon notes on "The One-Talent Man," a clipping on "The Limitations of the Individual," and a book reference on "God's Direction of a Life," three titles which, even if placed in the same file, would be scattered by the alphabet, but which in their nature belong together.

A Good Library Without Bestool System

To instance the difficulty: In a supposed study on a certain morning we find on the table literary material which has collected for several days: Last Sunday's **sermon** in outline or manuscript; a new **book** on Sunday School Management, another discussing the functions of the city church; **pamphlets** containing valuable statistics on Child Labor; a dozen or so **clippings** from newspapers and magazines, among which is a story illustrative of Courage, an account of successful co-operation between denominations in a town, and advance reports on a pending investigation of the saloons in the county. Nearby is a book lying open where two **paragraphs** are **underlined** and the subjects, "Loyalty" and "Indecision" pencilled in the margin.

A Good Library Without Bestool System

We have decided that all this material shall be kept. How shall we dispose it? We will put the books on the shelf probably near others on the same subjects; the sermon will go into a drawer, or into a file that is arranged alphabetically by title; the clippings in an envelope; or, if we have many of them, in several envelopes labelled by alphabet or with a blanket heading such as: Illustrations. The pamphlets will be piled on an empty shelf, and we must trust our memory or a notebook to keep hold of the marked passage in the book.

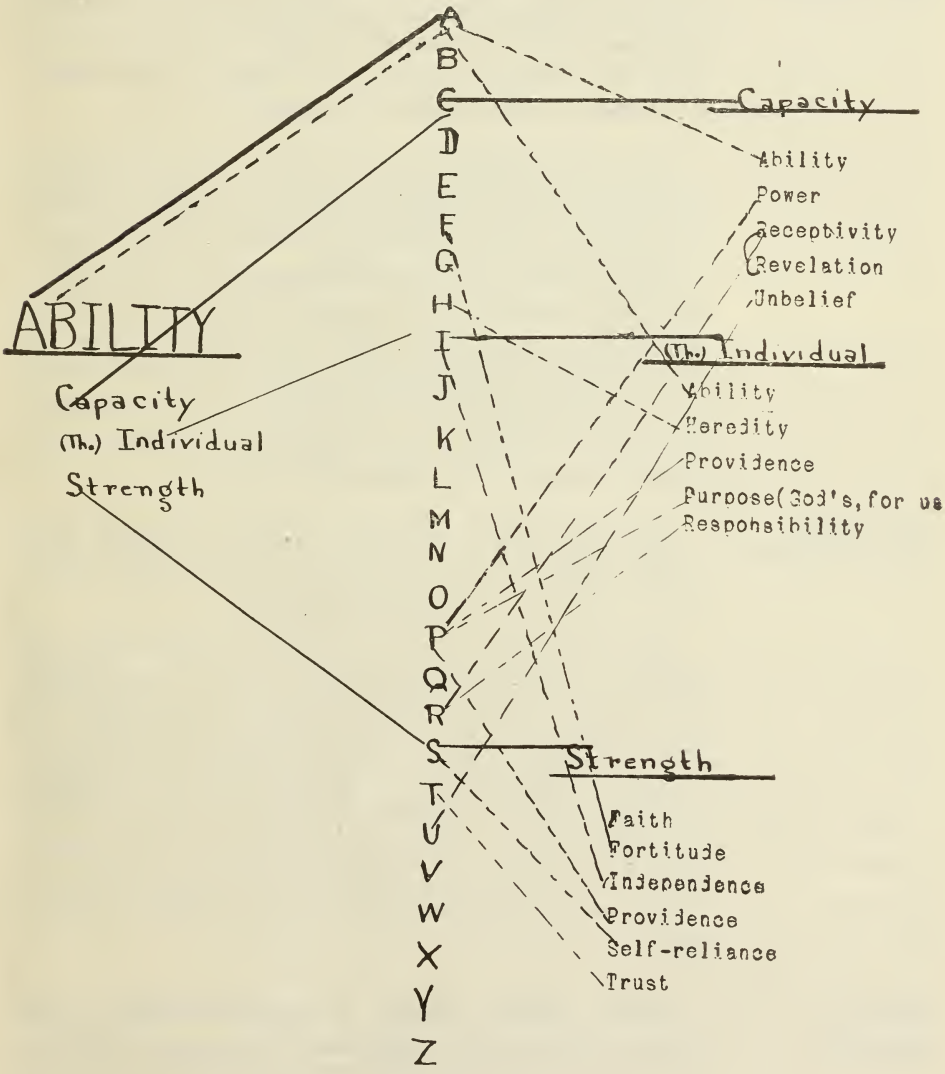
* * * * *

Filing by Alphabet

The material that we file in envelope, folder, or drawer is filed **alphabetically.** If we have used a numerical system we must still have a subject key to this. Now the alphabet has its good points, but it is **not logical,** and the material that a thinker saves is logical material—abstract subjects with many-sided meanings. The alphabet for this sort of material may be likened to an escalator, which will carry but does not land. It may be trusted to land specific terms, or names of places, persons, or things. For instance, Christmas, or Chicago, can be given its place in the alphabet and readily found again; but the idea of "Capacity" may be filed under "Ability," "Capacity," "Individuality," "Talents," etc. Material may be filed under each of these subjects, and then when something is wanted on the general idea it will be looked up under only one of them. BESTOOL SYSTEM knits these various terms together. By the use of this system the alphabet will land abstract terms as safely as it does specific words or names. BESTOOL SYSTEM is the **alphabet made logical.**

File by Bestool System

File by alphabet, but use an alphabet that works like this—



Chart, illustrating the suggestiveness of the Bestool alphabet. The heaviest line indicates the first subject looked for. The lighter continuous lines indicate the parts of the alphabet to which this subject, "Ability," refers. Broken lines indicate further reference.

BESTOOL SYSTEM

BESTOOL SYSTEM is not a classification (Classification for a library is discussed on page 13). The system includes subjects and references only. It is a skeleton which no two men could fill in in the same way. It is suggestive before anything has been added to it, and it may be filled in gradually.

We have limited the field of this system to applied **theology** and **social reform.** That the topics of which a minister makes the most constant use are represented in this system has been shown in careful testing: by comparison with subjects that have been made by ministers who have kept an alphabetical file for many years, by testimony of ministers who have used it, by indexing with it miscellaneous collections of sermons, and by filing a large number of newspaper clippings, etc., with the social reform subjects.

Homiletics

Homiletic Index. 400 main subjects complete with cross references: an alphabetical unit, but from "Ability" to "Zeal" thoroughly interwoven.

The 400 subjects in the Homiletic Index were obtained by indexing the published works of representative divines and the best collections of sermons. In this work title and text were disregarded and a sermon was indexed by the subject or subjects developed. A large number of subjects obtained in this way were then sifted down, synonomous subjects were dropped, and each subject in the alphabet connected with every other subject in the alphabet that was allied in meaning.

Social Reform

Social Reform Index. 53 subject-divisions with cross references and addresses of important societies. This index is also alphabetic in method, but it masses logically, current sociological material, e.g., the subject, "Labor," is sub-divided for: General conditions and market; Contract; Organization; Protection; Vs. Capital. "Wages" in its alphabetic place refers back to Labor-Contract and "Strikes" refers to Labor vs. Capital.

Format of Bestool

The complete indexes are given in this booklet, and it would be possible to use the system with this book as a guide by setting up the subjects gradually, i.e.: As a subject is used, make a card or folder bearing that subject. There will then at any time be cards in your file for only those subjects under which you have made entries. In this case it would be necessary to refer constantly to the booklet for cross references and to check in the booklet the subjects that have been used. BESTOOL subjects may be obtained in sheet form,* and the whole system set up at once. This form is adaptable to a 3 x 5 card, or to a larger folder or envelope.

We speak of using BESTOOL in filing because that is the modern way of keeping order and allowing for expansion. When you set these subjects up, they can be made at once to act as a key to material that is filed for reference, as a check list for manuscript sermons and as an index to volumes of sermons or miscellaneous book references. They will be suggestive, keep themselves in order, and be just as available twenty years hence.

How To Use Bestool System

Since the arrangement is alphabetical, these subjects may be used in a general file. In this case it might be well to put the system subjects on another color card. In either case, make each subject the key to all that you save on that subject. If such material is not in a form to be filed directly back of the subject, make a reference under the subject indicating its whereabouts.

When you find something—sermon, poem, magazine article—worth referring to again, make an entry on a line of the card or folder which bears the proper subject and—the material is under your thumb until you care to release it, and it is enriched on all sides by supplementary material.

* * * * * *

Let us call up again that study with the literary material waiting to be disposed, and see how it would be cared for if you are using the BESTOOL SYSTEM.

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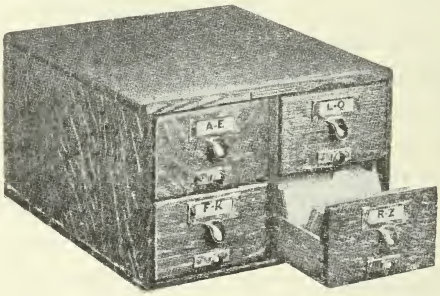
* See price list on cover.

A Good Library With a Good System

The books in your library are arranged on the shelf under the Decimal classification system (see page 13); there is a four-drawer cabinet for catalog or index cards, 3″ x 5″, and a two-drawer cabinet for letter or standard size folders, 8½″ x 11″ in vertical file.

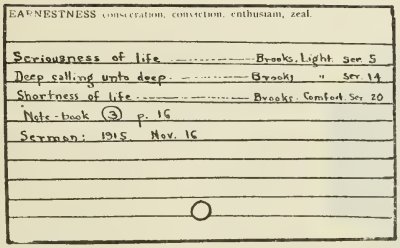


Bestool Homiletic subjects are set up on guide cards in the catalog case, and the Social Reform subjects are set up on folders in the vertical file. (See cut, page 12.) With the library thus systematized, we can dispose of the material now on the table in an accurate and efficient manner.

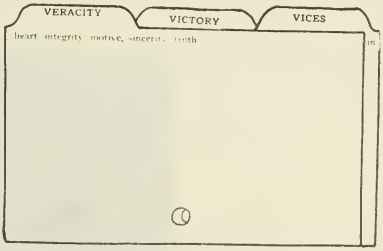
The **books** on the Sunday School and the function of the Church we mark with their decimal numbers and insert them in numerical order on the shelf; the **pamphlet** on Child Labor we drop into the folder bearing that subject in the vertical file. If we find several others there so that the folder is bulky, we will take them out and place in a pamphlet box labeled A, or I (this on supposition that the box is to carry miscellaneous subjects), or, if we are likely to have more of the same material, we will label the box with the subject, "Child Labor." But, **however,** we mark the box, we will make a note on the folder labeled "Child Labor" to this effect: **See also** Pamphlet box ("A") or ("Child Labor"). The **clipping** on Courage we will drop into a folder or envelope marked Clippings A-C, or even perhaps put it in a notebook, but **whatever** its whereabouts, we indicate this on the card marked "Courage" in the catalog case, e.g.: **See also** "Clippings A-C," or "Notebook I." The clipping on the Liquor Question we drop right into the folder on that subject. As for the **paragraphs** on Loyalty and Indecision, we will note the author, title and page on the card bearing these subjects in the catalog case and then let our memory forget them.

THREE WAYS OF SETTING UP BESTOOL SYSTEM

1. The simplest way to set up the Homiletic Subjects on a 3″ x 5″ card:

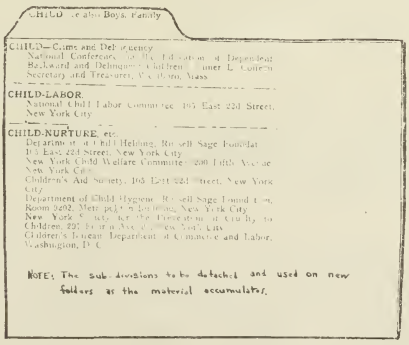

EARNESTNESS consecration, conviction, enthusiasm, zeal.
Seriousness of life ——— Brooks, Light. Ser. 5
Deep calling unto deep ——— Brooks " Ser. 14
Shortness of life ——— Brooks, Comfort. Ser. 20
Note-book ③ p. 16
Sermon: 1915. Nov. 16

1



2

2. To set up on a guide card or on a folder with a tab requires two cuttings but is much more satisfactory, as a large number of subjects can be seen at a glance.

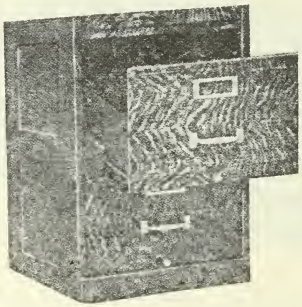

CHILD
CHILD—Crime and Delinquency
CHILD-LABOR
National Child Labor Committee, 105 East 22d Street, New York City
CHILD-NURTURE, etc.
105 East 22d Street, New York City
Children's Aid Society, 105 East 22d Street, New York City
Room 9402, Metropolitan Building, New York City
Children, 297 Fourth Avenue, New York City
Children's Bureau, Department of Commerce and Labor, Washington, D. C.
NOTE: The sub divisions to be detached and used on new folders as the material accumulates.

3

3. A folder may be used for both indexes. It is particularly recommended for the Social Reform subjects, as much of this material consists of cuttings from newspapers. Clippings can be dropped inside and references made on the outside.

Bestool Is Adaptable

Standard size cabinets for cards, as shown on page 10, or for folders in vertical file, shown below, are desirable, and they can be obtained in a variety of styles and prices from firms such as Globe-Wernicke, Library Bureau, Macey, Weis, and Yawman & Erbe. Local dealers everywhere carry cards 3″ x 5″ and folders 8½″ x 11″.



But Bestool can be used without any particular filing outfit. The subjects can be attached to such cards or envelopes as you are using or, if you have none, you can have manila folders cut to fit a desk drawer.

Bestool In Note-Taking

Carry in your pocket a tablet the same size as the cards in your file. When you take a note, endorse it with a BESTOOL subject or the number for that subject, and when you are next in your library these notes can be dropped back of the proper subject.

If you prefer to keep notes consecutively, in a book, index them as you take them with a BESTOOL Subject in the margin, and then from this book make an entry for the page of the notebook on the card bearing the subject.

Index to Volumes of Sermons

Book index and file in one. One of the most valuable uses of BESTOOL is for books of collected sermons or essays. Each sermon in a volume is quite separate and distinct from others under the same cover. No shelf arrangement will take care of this, and no memory can be taxed to this extent. If you have a set of the sermons of Phillips Brooks, get the BESTOOL subjects* for these books, and the 200 sermons will be indexed in your file together with your own references.

* See price list on cover.

Classification for a Small Library

A library of whatever size can be efficiently classified with the **Decimal Classification and Relative Index,** by Melvil Dewey, published by Library Bureau, New York. A short acquaintance with the classification will familiarize one with the main divisions, and even with the short (three-figure) forms.* A knowledge of this system is not only a convenience in handling one's own library, but it is valuable in consulting other libraries. The Decimal classification has been adopted for international bibliography and is in use by a majority of the public libraries in this country.

BESTOOL Supplements General Classification

A classification system, however, decreases in its utility value in proportion to the number of its subdivisions. The Decimal system covers all knowledge and so makes clear and useful divisions in a miscellaneous collection of books; it is not practicable to use intensively over a single field, i.e., the subjects in BESTOOL would fall under either I or II of the main Decimal divisions, and to assign numbers to the merging shades of an idea would be neither wise nor useful. BESTOOL works intensively and controls involved thought in alphabetic arrangement.

A Hint for Your General File

Certain subjects belong to a definite group and are better classified than spread over the alphabet. For instance, instead of filing Mens' Club under M and Sunday School under S, we suggest placing these and similar subjects as sub-divisions in alphabetic order back of **Pastoral Work;** instead of filing Mark under M and Old Testament under O, arrange these in alphabet or canonical order under **Bible.**

On the following page, we show such sub-divisions for the subjects, "Bible," "Catholic Church," "Jews," "Churches," and "Jesus Christ," as they have been standardized by the American Library Association.

* An excellent adaptation of the Decimal Classification for use in a private library has been devised by Rev. C. H. Ebersol and is sold by The Newspaper Clippings Co., Ottawa, Ill.

Illustrations of Alphabetic Sub-divisions grouped under one subject

BIBLE

Antiquities
Astronomy
Bibliography
Biography
Canon
Chronology
Commentaries
Concordances
Criticism and Interpretation
Dictionaries
Ethnology
Evidences and Authority
Geography
History
Inspiration
Introductions
Literary character
Manuscripts
Miscellaneous
Music
Natural History
Numismatics
Paraphrases
Pictorial Illustrations
Prophesies
Psychology
Publication and Distribution
Question Books
Revision
Science
Stories
Study and Teaching
Versions
BIBLE (Old Testament)
The books arranged in canonical or alphabetical order
BIBLE (New Testament)
See note above.

CATHOLIC CHURCH

Authority
Biography
Catechisms and creeds
Clergy
Dictionaries
Directories
Doctrinal and Controversial
Education
Government
History
Liturgy and Ritual
Missions
Name
Periodicals
Social Relations
Statistics

JEWS

Antiquities
Biography
Charities
Civilization
Education
Ethnology
History
Law
Liturgy and Ritual
Lost Tribes
Persecution
Political and Social Conditions
Religion
Social Life and Customs

Illustrations of Alphabetic Sub-divisions grouped under one subject

CHURCH

And Education
And State
Architecture
Attendance
Decoration and Ornament
Dedication
Discipline
Entertainments
Finance
Furniture
History
Law
Membership
Music
Of England
Of Scotland
Polity
Property
Rates
Schools
Services
Statistics
Vestments
Work

JESUS CHRIST

Baptism
Biography
Birth
Character
Divinity
Genealogy
Legends
Messiahship
Miracles
Names
Passion
Person and Offices
Resurrection and Ascension.
Teaching
Temptation
Transfiguration
Trial

A good division suggested by Rev. P. R. Hayward, Fairville, N. B., Canada:

CHURCH WO RK (Practical)

Attendance
Boys
Children
Choir
Entertainments
Evening Service
Finance
Institutional Work
Members
New Members
Men's Work
Miscellaneous
Personal Work
Prayer Meeting
Sermon Themes
Special Sermons
Strangers
Sunday School
Young People

Illustration of Bestool Index to Volume of Sermons

SAMPLE SHEET
BESTOOL INDEX SUBJECTS

World's Great Sermons—10 Volumes

	Titles	Subject Entry
Vol. 8		
1.	A Bloody Monster (Talmadge)	**Temperance**
2.	Songs in the Night (Spurgeon)	**Darkness. Optimism**
6.	The Forgiveness of Sins (Clifford)	**Conversion. Sin**
8.	The Spirit of Christ— (Fowler)	**Christ in Us. Missions. Salvation**
10.	The Transfigured Sackcloth (Watkinson)	**Darkness. Evil**
11.	The Fall of Satan (Lorimer)	**Pride**
12.	Thirst Satisfied (Knox Little)	**God, search for**

Etc., Etc.

Note—Enter author, title, and volume number on the card in your file bearing the given subject.

THE BESTOOL SYSTEM

SUBJECT-INDEX FOR A PRIVATE LIBRARY

SECOND EDITION

HOMILETICS

SOCIAL REFORM

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THE BESTOOL SYSTEM

SUBJECT-INDEX FOR A PRIVATE LIBRARY

SECOND EDITION

HOMILETICS

ABILITY 1. — capacity, (the) individual, strength.

ACTION 2. — decision, meditation, will.

ADVERSITY 3. — affliction, compensation, disappointment, discipline, poverty, prosperity.

ADVICE — see **Counsel.**

AFFECTIONS 4. — affinity, desire, emotions, family, friendship, heart, home, love, social relations, sympathy.

AFFINITY 5. — affections, desire, division, friendship, natural man.

AFFLICTION 6. — adversity, discipline, poverty, sorrow, sickness, suffering, trouble.

AGE 7. — counsel, experience, past, youth.

AMBITION 8. — aspiration, avarice, fame, power, success, temptation, worldliness.

AMUSEMENTS 9. — excitement, pleasure, recreation, temptation, worldliness.

Copyright, 1914, 1918, A. B. Long.

ANGER 10 — emotion, self-control.

ANNOYANCE — see **Trouble, (The) Trivial.**

ANXIETY 11. — assurance, fear, peace, trust, worry.

APPRECIATION 12. — discouragement, praise, sympathy, worth.

ARGUMENT — see **Controversy.**

ASPIRATION 13. — ambition, desire, effort, hope, ideal, God (incarnate).

ASSURANCE 14. — anxiety, belief, conviction, faith, hope, justification, security, strength, trust.

ATHEISM 15. — doubt, God, skepticism, unbelief.

ATONEMENT 16. — Cross, incarnation, reconciliation, redemption, sacrifice.

AUTHORITY (IN RELIGION) 17. — belief, creed, dogma, freedom, obedience.

AVARICE 18. — ambition, covetousness, envy, generosity, honesty, money, riches.

BACKSLIDING 19. — Christian life, indifference, steadfastness, weakness, zeal.

BAPTISM 20. — conversion, natural man, regeneration, sacraments.

BEAUTY 21. — goodness, harmony, perfection.

BURDENS — see **Affliction, (The) Cross, Duty, Responsibility.**

BEGINNINGS — see **First Things, Opportunity, Preparation, Seed, Trivial.**

BELIEF 22. — assurance, authority (in religion), creed, faith, religion (personal), self-reliance, sign, truth.

BELIEVERS 23. — Christian, class, division, faith, family, (the) unconverted.

BENEVOLENCE 24. — fellowship, philanthropy, sympathy, unselfishness.

BIBLE 25. — authority, gospel, revelation.

BIGOTRY — see **Fanaticism, Tolerance.**

BIRTHRIGHT — see **Choice, Eternal.**

BLESSINGS 26. — gratitude, memorials, prosperity, reward.

BLINDNESS 27. — conscience, darkness, opportunity, revelation, sensibility, sin, unbelief.

BOLDNESS 28. — courage, humility, meekness, opportunity.

BRAVERY — see **Courage.**

BREAD — see **First Things, Food, Life.**

BROTHERHOOD 29. — church (the Christian), class, fellowship, humanity, liberty—Christian, tolerance, unity—Christian.

BUSINESS 30. social relations, vocation, work, worldliness.

CAPACITY 31. ability, power, receptivity, revelation, unbelief.

CATHOLICITY see **Tolerance, Unity—Christian.**

CEREMONIALISM see **Form, Law, Pharasaism.**

CHANGE 32. creation, eternal, growth, progress, recreation, regeneration.

CHARACTER 33. Christ (the pattern), Christian life, discipline, education, heredity, greatness, continuity—law of, reputation, worth, will.

CHARITY see **Brotherhood (of Man), Judgment (of Others), Love, Philanthropy, Sympathy.**

CHEERFULNESS 34. see **Courage, Happiness, Optimism.**

CHILDREN 35. family, home, youth.

CHOICE 36. compromise, decision, desire, destiny, heredity, opportunity, self-denial, tests.

CHOICE, ETERNAL 37. judgment, rejection, retribution, salvation, soul.

CHRIST 38. atonement, redemption, salvation.

CHRIST (HUMAN) 39. Christ (the pattern), incarnation, second advent.

CHRIST (THE JUDGE) 40. judgment, justice, mercy, rejection.

CHRIST (THE LORD) 41.	God, (the) kingdom.
CHRIST (THE PATTERN) 42.	Christ (human), Christian life, piety.
CHRIST (IN US) 43.	Christian life, grace, Holy Spirit.
CHRISTIAN 44.	believers, character, Christ (the pattern), Christ in us, Church, righteousness, witnessing.
CHRISTIAN LIFE 45.	backsliding, character, Christ in us, citizenship, conduct, conflict, discipline, growth—Christian, liberty—Christian, living, love, religion.
CHRISTIANITY 46.	Christ, dogma, faith, God (incarnate), miracles missions religion.
CHURCH (THE) 47.	Christian, fellowship, (the) kingdom.
CITIZENSHIP 48.	Christian life, government, patriotism, social relations.
CIVILIZATION 49.	culture, history, humanity, man, progress.
CLASS 50.	Brotherhood, division, egotism, pride.
COMFORT 51.	affliction, assurance, depression, discouragement, optimism, sorrow, sympathy.
COMMUNION 52.	Christ in us, God (man's relation to), fellowship, form, prayer, sacraments.
COMPASSION 53.	mercy, sympathy.

COMPENSATION 54.	adversity, fate, fortune, patience, reward.
COMPROMISE 55.	Christian life, choice, conscience, decision, duty, evil, motive, right, sin, temptation.
CONCEIT 56.	see **Egotism, Pride, Self-righteousness.**
CONDUCT 57.	duty, habit, life, living, social relations.
CONFESSION 58.	penitence.
CONFLICT 59.	Christian life, discipline, evil, preparedness.
CONFORMITY 60.	custom, form, obedience, orthodoxy.
CONSCIENCE 61.	backsliding, compromise, duty, guilt, Holy Spirit, liberty—Christian, remorse, sin, temptation.
CONSECRATION 62	compromise, duty, earnestness, sacrifice, unselfishness, zeal.
CONSISTENCY 63.	reason, sincerity.
CONTENTMENT 64.	happiness, harmony, joy, peace, self-control, unrest.
CONTINUITY, (LAW OF) 65.	character, effect, recompense, retribution, reward.
CONTROVERSY 66.	division, doubt, peace.
CONVERSION 67.	change, Christian life, evangelism, penitence, regeneration, repentance.

CONVICTION 68. assurance, conversion, earnestness, guilt.

COUNSEL 69. age, warning, wisdom, young men.

COURAGE 70. boldness, danger, decision, fortitude, heroism, right, weakness.

COVENANT 71. promise.

COVETOUSNESS 72. avarice, envy, selfishness.

CREATION 73. action, change, choice, freedom, God (Creator and Ruler), time.

CREEDS 74. authority (in religion), dogma, orthodoxy, religion, tolerance.

CRITICISM see **Judgment (of others).**

THE CROSS 75. atonement, sacrifice, unselfishness.

CULTURE 76. civilization, education, intelligence, self-culture.

CUSTOM 77. conformity, morality, social relations, time.

DANGER 78. courage, delusion, fear, refuge, temptation, warning.

DARKNESS 79. blindness, depression, evil, remorse, sin, unbelief.

DEATH 80. future life, immortality.

DEBT 81. — forgiveness, giving, gratitude, humility, mercy, thrift.

DECISION 82. — action, belief, choice, compromise, courage, independence, tests.

DEGRADATION 83. — backsliding, integrity, shame, weakness.

DELAY — see **Procrastination.**

DELIVERANCE — see **Help, Redemption, Refuge.**

DELUSION 84. — belief, error, influence, prudence, temptation, trust, truth.

DENIAL 85. — invitation, loyalty, rejection, weakness, witnessing.

DEPENDENCE 86. — guidance, independence, resignation, providence, self-righteousness, trust.

DEPRAVITY — see **Degradation, Sin.**

DEPRESSION 87. — comfort, discouragement, emotions.

DESIRE 88. — aspiration, choice, God-search for, need, self-control, will.

DESPAIR — see **Depression, Discouragement, Remorse.**

DESTINY 89. — character, choice, fate, fortune, purpose (God's for us).

DEVOTION 90. — religion—personal, worship.

DISAPPOINTMENT delusion, hope.
91.

DISCERNMENT discrimination, intelligence, knowledge, understanding, vision, wisdom.
92.

DISCIPLINE adversity, affliction, character, Christian life, education, experience.
93.

DISCONTENT see **Unrest.**

DISCOURAGEMENT appreciation, comfort, darkness, depression, doubt, hope, optimism, patience.
94.

DISCRIMINATION prudence, wisdom.
95.

DISSATISFACTION see **Unrest.**

DIVISION affinity, believer, class, conflict, discrimination, judgment.
96.

DOCTRINE authority, belief, truth.
97.

DOGMA creeds, doctrine, progress, truth.
98.

DOUBT belief, faith, inquiry, sign, skepticism.
99.

DREAMS ideal, visions.
100.

DUTY compromise, conduct, conscience, consecration, fidelity, justice, Providence, right, self-denial.
101.

EARNESTNESS consecration, conviction, enthusiasm, zeal.
102.

EDUCATION 103. character, culture, discipline, growth, ignorance, self-culture, teaching.

EFFECT 104. continuity—law of, fate.

EFFORT 105. action, perseverance, struggle.

EGOTISM 106. honor, pharisaism, pride, self-righteousness.

EMOTIONS 107. affections, depression, earnestness, excitement, joy, zeal.

ENDURANCE see **Fortitude.**

ENERGY see **Power.**

ENMITY 108. hatred, peace, revenge.

ENTHUSIASM 109. zeal.

ENVY 110. avarice, covetousness.

ERROR 111. delusion, ignorance, superstition, truth.

ESCHATOLOGY see **Death, Future, Life, Heaven, Immortality, Resurrection.**

ESSENTIALS see **First Things.**

ETERNAL 112. Bible, change, infinite, reality, trivial, truth.

ETERNITY 113. — future life, immortality, infinite, time.

EVANGELISM 114. — conversion, gospel, invitation, missions, revivals, souls.

EVIL 115. — compromise, conflict, darkness, purity, righteousness, temptation, sin.

EVILDOERS — see **Wicked.**

EXAMPLE 116. — Christ (the pattern), counsel, influence, past.

EXCITEMENT 117. — amusements, emotion, enthusiasm, fanaticism.

EXCUSES 118. — decision, procrastination.

EXPERIENCE 119. — age, discipline, growth, life.

FAILURE 120. — adversity, success.

FAITH 121 — assurance, belief, hope, ideal, justification, receptivity, skepticism, tests, trust.

FAITHFULNESS — see **Fidelity.**

FAME 122. — ambition, honor, praise, reputation.

FAMILY 123. — affections, children, home.

FANATICISM 124 — enthusiasm, excitement, persecution, superstition, tolerance, zeal.

FATE 125. compensation, destiny, effect, freedom.

FAULTS 126. judgment (of others), perfection.

FEAR 127. anxiety, assurance, boldness, courage, danger, self-reliance, superstition.

FEELINGS see **Emotions, Affections.**

FELLOWSHIP 128. benevolence, brotherhood (of man), church, love, society, sympathy.

FIDELITY 129. duty, honesty, integrity, steadfastness, truth.

FIRST THINGS 130. danger, discrimination, need, salvation.

FLATTERY see **Praise.**

FOLLY 131. blindness, delusion, error, prudence.

FOOD 132. desire, first things, life.

FORBEARANCE 133. God, love (divine), mercy, patience, revenge, self-control.

FORGIVENESS 134. enmity, love (divine), penitence, sin.

FORM 135. conformity, heart, motive, reality, reason, tolerance.

FORTITUDE 136. courage, strength.

FORTUNE 137. adversity, destiny, effect, compensation, fate, prosperity, success.

FREEDOM 138. authority (in religion), Christian life, dogma, higher life, law, liberty (Christian), redemption, truth.

FRIENDSHIP 139. affections, affinity, giving, influence (personal), love, social relations, sympathy.

FRUITS 140. good works, tests, usefulness.

FUTURE 141. anxiety, destiny, fate, fortune, hope, mystery, opportunity, progress, prophecy, trust.

FUTURE LIFE 142. Heaven, Hell, immortality, judgment, salvation, soul.

GETHSEMANE 143. Christ (human), suffering.

GIFTS see **Ability, Giving, Blessings.**

GIVING 144. debt, friendship, sacrifice.

GOD 145. athieism, Holy Spirit, Infinite, Providence, religion, truth.

GOD (CREATOR AND RULER) 146. creation, Christ (the Lord).

GOD (THE FATHER) 147. guidance, love—divine, trust.

GOD (INCARNATE) 148. aspiration, Christ in us, Christianity, Holy Spirit, humanity, incarnation, inspiration, miracles, nature, religion, supernatural.

GOD (MAN'S RELATION TO) 149. — Christ in us, God—incarnate, grace, invitation, religion—personal, spirituality, trust, warning, worship.

GOD (SEARCH FOR) 150. — desire, inquiry, unrest.

GOOD WORKS 151. — Christian life, conduct, faith, fruits, immortality—earthly.

GOODNESS 152. — beauty, Christian, evil, morality, righteousness, virtue.

GOSPEL 153. — Christianity, evangelism, salvation.

GOSSIP — see **Judgment (of others), Tongue.**

GOVERNMENT 154. — citizenship, law, liberty, progress, society.

GRACE 155. — Christ in us, God (man's relation to), growth—Christian, invitation, piety, receptivity, religion—personal, supernatural.

GRATITUDE 156. — blessings, debt, praise.

GREATNESS 157. — character, service, worth.

GRIEF — see **Affliction, Sorrow, Trouble.**

GROWTH, CHRISTIAN 158. — change, Christian life, continuity, education, experience, grace, health—spiritual, higher life, sanctification.

GUIDANCE 159. — dependence, God (the Father) Holy Spirit, Providence, teaching, trust.

GUILT 160. — conviction, innocence, loneliness, remorse.

HABITS 161. — character, continuity—law of.

HAPPINESS 162. — contentment, joy, pleasure.

HARDNESS OF HEART 163. — receptivity, unbelief, understanding.

HARMONY 164. — beauty, peace, perfection, strife, unity.

HATRED 165. — anger, revenge.

HEALING 166. — miracle, sickness.

HEALTH, SPIRITUAL 167. — growth—Christian, sensibility, spirituality.

HEARING 168. — see **Blindness, Hardness of Heart, Obedience, Opportunity, Receptivity, Sensibility.**

HEART 169. — affections, motive, natural man, regeneration, sincerity, veracity.

HEAVEN 170. — future life.

HELL 171. — future life, retribution.

HELP 172. — hindrance, influence, redemption, refuge, sympathy.

HEREDITY 173. — character, family, fate, individual, influence.

HERESY — see **Conformity, Orthodoxy.**

HEROISM 174. — courage.

HIGHER LIFE 175. — character, Christian life, freedom, growth, past, peace, revelation, struggle.

HINDRANCE 176. — help, liberty—Christian, opposition, progress.

HISTORY 177. — humanity.

HOLINESS 178. — integrity, perfection, purity, sanctification.

HOLY SPIRIT 179. — Christ in us, conscience, God incarnate, incarnation, inspiration, natural man, revelation, spirituality.

HOME 180. — affections, children, family.

HONESTY 181. — avarice, integrity, sincerity.

HONOR 182. — reputation.

HOPE 183. — aspiration, discouragement, faith, future, optimism.

HOSPITALITY — see **Home.**

HUMAN NATURE 184. — experience, God incarnate, man, natural man.

HUMANITY 185. — brotherhood of man, God incarnate, history, man, society, unity—Christian.

HUMILITY 186.	ambition, boldness, meekness, pride.
HUNGER, SPIRITUAL	see **Desire, Food, God (Search for), Inquiry, First Things.**
HYPOCRISY 187.	self-righteousness, sincerity, truth.
IDEAL 188.	aspiration, dream, eternal, faith, invisible, purpose, reality.
IDLENESS	see **Industry**
IDOLATRY 189.	superstition, worldliness, worship.
IGNORANCE 190.	darkness, education, error, superstition.
IMMORTALITY 191.	death, eternity, future life, heaven, resurrection.
IMMORTALITY, EARTHLY 192.	good works, influence, memorials.
INCARNATION 193.	atonement, Christ (Human), God (Incarnate).
INDEPENDENCE 194.	counsel, debt, dependence, influence, loneliness, opposition, self-reliance, strength.
INDIFFERENCE 195.	backsliding, hardness of heart, hearing, unconverted, zeal.
INDIVIDUAL, (THE) 196.	ability, heredity, Providence, purpose—(God's, for us), responsibility.

INDIVIDUALITY 197. personality.

INDUSTRY 198. thrift, time, work.

INFINITE 199. eternal, God, mystery.

INFLUENCE 200. example, heredity, immortality—earthly, independence, liberty—Christian, power, responsibility, social relations.

INFLUENCE, PERSONAL 201. example, friendship, leadership, liberty—Christian, opportunity, personality, responsibility.

INNOCENCE 202. guilt, ignorance, purity.

INQUIRY 203. conversion, counsel, doubt, faith, God—search for, prayer, religion—personal.

INSPIRATION 204. Christ in us, Holy Spirit, incarnation.

INSTABILITY see **Decision, Fidelity, Independence, Integrity, Steadfastness.**

INTEGRITY 205. character, courage, fidelity, honesty, sincerity, right, soul, veracity, worth.

INTELLIGENCE 206. culture, ignorance, knowledge, reason, thought, wisdom.

INVISIBLE 207. form, ideal, reality.

INVITATION 208. denial, evangelism, Grace, Holy Spirit, mercy, opportunity, rejection.

JESUS CHRIST see **Christ.**

JOY 209.	happiness, optimism.
JUDGMENT 210.	Christ (the judge), future life, retribution.
JUDGMENT (OF OTHERS) 211.	faults, kindness, tongue.
JUSTICE 212.	duty, judgment, mercy, oppression.
JUSTIFICATION 213.	assurance, salvation.
KINDNESS 214.	judgment (of others), love.
KINGDOM (THE) 215.	ideal, Christ (the Lord), missions, perfection, progress, second advent, unity—Christian.
KNOWLEDGE 216.	experience, intelligence, wisdom.
LABOR	see **Industry, Work.**
LAW 217.	government, liberty, morality, pharisaism.
LEADERSHIP 218.	guidance, influence—personal, power, prophecy.
LIBERTY 219.	freedom, government, law, power.
LIBERTY, CHRISTIAN 220.	Christian life, conscience, brotherhood, fellowship, freedom, hindrance, influence, responsibility, self-control, temperance.

LIBERTY OF CONSCIENCE 221. heresy, persecution.

LIES see **Tongue, Truth.**

LIFE 222. character, choice—eternal, conduct, experience, living, purpose (God's, for us), spiritual life, time.

LIGHT 223. revelation.

LITTLE THINGS see **Trivial.**

LIVING 224. business, Christian life, conduct, discipline, life, pleasure, social relations.

LONELINESS 225. independence, sympathy.

LORD'S SUPPER see **Communion, Sacraments.**

LOVE 226. affections, brotherhood, Christian life, fellowship, friendship, sympathy.

LOVE, DIVINE 227. God, forbearance, forgiveness, redemption.

LOWLY LIVES 228. fidelity, greatness, humility, service, trivial.

LOYALTY 229. fidelity, integrity, veracity.

MAN 230. civilization, family, future life, heredity, humanity.

MEDITATION 231. action, thought.

MEEKNESS 232. boldness, humility.

MEMORIALS 233. blessings, gratitude, immortality (earthly), past.

MERCY 234. choice—eternal, compassion, cruelty, debt, forbearance, invitation, justice, pardon, penitence, revenge.

MILLENIUM see **Kingdom (The), Second Advent.**

MIND see **Intelligence, Memory, Reason, Thought.**

MINISTERS OF THE GOSPEL 235. preaching.

MIRACLES 236. God incarnate, healing, continuity—law of, nature, supernatural.

MISFORTUNE see **Adversity.**

MISSIONS 237. brotherhood, evangelism, (the) kingdom.

MONEY 238. avarice, riches, temptation.

MORAL EDUCATION see **Education.**

MORALITY 239. custom, goodness, law, natural man, self-righteousness.

MOTIVE 240. good works, heart, sincerity.

MYSTERY 241. faith, future, infinite, supernatural, trust.

NAME — see **Reputation.**

NATURAL MAN 242. — goodness, heart, human nature, morality, redemption.

NATURE 243. — supernatural.

NEED 244. — desire, first things.

NEW BIRTH — see **Regeneration.**

NOBILITY — see **Greatness, Worth.**

OBEDIENCE 245. — authority, conformity, resignation, witnessing.

OBLIVION — see **Immortality, (Earthly), Memorials.**

OLD AGE — see **Age.**

OPPORTUNITY 246. — blindness, boldness, choice—eternal, future, influence, invitation, procrastination.

OPPOSITION 247. — Christian life, courage, hindrance, independence, integrity, persecution.

OPPRESSION 248. — justice, mercy.

OPTIMISM 249. — blessing, hope, depression, comfort, joy.

ORTHODOXY 250. — creeds, tolerance.

PARDON 251. forgiveness, justice, mercy, penitence, redemption.

PASSION see **Anger, Emotion.**

PAST 252. age, example, experience, future.

PATIENCE 253. anxiety, discouragement, forbearance, perseverance.

PEACE 254. contentment, harmony, higher life, reconciliation, strife, victory.

PENITENCE 255. confession, forgiveness, hypocrisy, remorse, repentance, sin, sorrow.

PENTECOST see **Holy Spirit.**

PERFECTION 256. ideal, sanctification.

PERSECUTION 257. courage, fortitude, opposition.

PERSEVERANCE 258. opposition, patience, purpose, steadfastness, success, will.

PERSONALITY 259. (The) individual, influence—personal, integrity, self-reverence, soul.

PHARISAISM 260. law, piety, self-righteousness.

PHILANTHROPY 261. benevolence, social service.

PIETY 262. pharisaism, righteousness, sincerity, worship.

PLEASURE 263. — amusements, happiness, worldliness.

POPULARITY 264. — fame, honor.

POVERTY 265. — adversity.

POWER 266. — ambition, energy, influence, leadership, liberty.

PRACTICE — see **Discipline, Fruits, Habit, Perfection.**

PRAISE 267. — appreciation, reward.

PRAISE 268. — gratitude, worship.

PRAYER 269. — devotion, God (man's relation to).

PREJUDICE — see **Custom, Hardness of Heart, Ignorance, Receptivity.**

PREPARATION 270. — discipline, preparedness, purpose, self-control, struggle.

PREPAREDNESS 271. — conflict, vocation, warning.

PRIDE 272. — dependence, egotism, humility, self-righteousness.

PROCRASTINATION 273. — excuses, opportunity.

PROFANITY 274. — reverence.

PROGRESS 275. change, civilization, dogma, future, growth, (the) kingdom, opposition, Providence, reform.

PROMISES 276. covenant, integrity.

PROPERTY 277. power, riches.

PROPHECY 278. future, inspiration, leadership, vision.

PROSPERITY 279. fortune, property, riches, success.

PROVIDENCE 280. duty, God, guidance, (the) individual, progress, purpose (God's for us), trust.

PRUDENCE. 281. folly, trust, warning, wisdom, discrimination.

PUNISHMENT see **Judgment, Retribution.**

PURITY 282. goodness.

PURPOSE 283. perseverance, preparation, will.

PURPOSE (GOD'S FOR US) 284. destiny, (the) individual, Providence.

QUARRELS see **Controversy.**

QUIETNESS see **Harmony, Meditation, Peace, Rest, Unrest.**

REALITY 285. eternal, form, ideal, invisible.

REASON 286. consistency, prudence, sign, wisdom.

RECEPTIVITY 287. belief, counsel, hardness of heart, opportunity, sensibility.

RECOMPENSE 288. character, compensation, continuity—law of, growth, judgment, reward.

RECONCILIATION 289. atonement, forgiveness, pardon, peace.

RECREATION 290. amusement, change, rest, weariness.

REDEMPTION 291. atonement, freedom, love—Divine, natural man, pardon, salvation.

REFORM 292. evil, goodness, opposition, philanthropy, progress, social relations.

REFUGE 293. danger, help, security.

REGENERATION 294. change, character, Christ in us, conversion, faith, freedom, heart, higher life.

REJECTION 295. choice—eternal, denial, invitation, mercy, opportunity.

REJOICING see **Joy**.

RELIGION 296. Christianity, creeds, God, unity—Christian, worship.

RELIGION (PERSONAL) 297. belief, Christian life, God (man's relation to), Grace, (the) individual, piety.

REMORSE 298. conscience, darkness, guilt, unrest.

REPENTANCE 299. conversion, inquiry, penitence, sin.

REPUTATION 300. character, fame, honor, praise, social relations, worth.

RESIGNATION 301. affliction, dependence, faith, obedience, suffering, trust.

RESPONSIBILITY 302. liberty—Christian, obedience, opportunity, service, social relations, will.

REST 303. conflict, peace, recreation.

RESURRECTION 304. hope, immortality, joy.

RETRIBUTION 305. choice—eternal, Christ (the judge), future life, hell, judgment, justice, reward, sin.

REVELATION 306. blindness, capacity, eternal, higher life, Holy Spirit, inspiration, light, receptivity, regeneration, sign, Spiritual life, vision.

REVENGE 307. forbearance, forgiveness.

REVERENCE 308. profanity, Sabbath, worship.

REVIVALS 309. see **Evangelism.**

REWARD see **Blessing, Praise, Recompense.**

RICHES 310. avarice, money, prosperity, stewardship.

RIDICULE 311. courage, kindness, opposition.

RIGHT 312.	compromise, courage, duty, evil, goodness, integrity.
RIGHTEOUSNESS 313.	Christian, goodness, piety, (the) wicked.
SABBATH 314.	rest, reverence.
SACRAMENTS 315.	baptism, communion, covenant, worship.
SACRIFICE 316.	atonement, consecration, redemption, rewards, unselfishness.
SALVATION 317.	choice—eternal, gospel, justification, (the) kingdom, soul.
SANTIFICATION	see **Christ in us, Consecration, Discipline, Growth, Perfection, Worldliness.**
SECOND ADVENT 318.	(the) kingdom.
SECURITY 319.	assurance, danger, refuge.
SEED 320.	growth (Christian), influence, inquiry, patience, trivial.
SELF 321.	personality.
SELF-CONSCIOUSNESS 322.	personality, self-knowledge.
SELF-CONTROL 323.	Christian life, forbearance, liberty—Christian, tongue, will.
SELF-CULTURE 324.	education, (the) individual, opportunity.

SELF-DENIAL 325. duty, pleasure, sacrifice, unselfishness.

SELF-FORGETFULNESS see **Consecration, Sacrifice, Self-Consciousness.**

SELF-KNOWLEDGE 326. conscience, meditation.

SELF-RELIANCE 327. belief, fear, independence, self-control.

SELF-REVERENCE 328. conviction, personality.

SELF-RIGHTEOUSNESS 329. dependence, humility, morality, pharisaism, selfishness.

SELFISHNESS 330. benevolence, unselfishness, self-righteousness.

SENSIBILITY 331. blindness, health—spiritual, hearing, receptivity, revelation, spirituality, vision.

SERVICE 332. Christian life, stewardship, usefulness, zeal.

SHAME 333. conviction, guilt, honor, ridicule.

SICKNESS 334. affliction, healing, sorrow, trouble.

SIGN 335. belief, hardness of heart, influence, revelation, skepticism.

SIN 336. compromise, confession, conscience, evil, forgiveness, freedom, penitence, receptivity, redemption, retribution, salvation temptation, unbelief.

SINCERITY 337.	courage, heart, honesty, integrity, pharisaism, piety, truth, veracity.
SKEPTICISM 338.	atheism, doubt, infidelity, sign, truth, unbelief.
SLANDER	see **Judgment (of others).**
SOCIAL RELATIONS 339.	affections, business, class, conduct, custom, character, friendship, influence, judgment (of others), living, sympathy, reputation, society.
SOCIAL SERVICE 340.	brotherhood, compassion, philanthropy, progress, reform.
SOCIETY 341.	civilization, fellowship, government, progress, reform, social relations.
SORROW 342.	affliction, comfort.
SOUL 343.	evangelism, (the) individual, integrity, personality, salvation, veracity.
SOWING	see **Building, Influence, (Personal), Seed.**
SPEAKING 344.	tongue, witnessing, words.
SPIRIT 345.	reality, supernatural.
SPIRITUAL LIFE 346.	life, man, revelation.
SPIRITUALITY 347.	God (man's relation to), health—spiritual, higher life, Holy Spirit.
STANDARDS	see **Compromise, Example, Ideal, Right.**

STEADFASTNESS 348. backsliding, faith, fidelity, independence.

STEWARDSHIP 349. giving, responsibility, riches.

STRENGTH 350. faith, fortitude, independence, providence, self-reliance. trust.

STRIFE 351. controversy, peace, reconciliation, unrest.

STRUGGLE 352. Gethsemane, higher life, self-control, victory.

SUCCESS 353. fame, fortune, honor, prosperity, reputation, victory.

SUFFERING 354. affliction, discipline, Gethsemane, sickness.

SUPERNATURAL 355. God (incarnate), Grace, miracle, mystery, reality, spirit.

SUPERSTITION 356. darkness, error, ignorance, mystery.

SUSPICION 357. doubt, fear, judgment (of others).

SYMBOL see **Form.**

SYMPATHY 358. affections, appreciation, benevolence, comfort, communion, compassion, fellowship, help, loneliness, social relations.

TEACHING 359. Counsel, education, guidance, influence—personal, leadership.

TEMPER see **Anger, Self-control.**

TEMPERANCE 360. amusement, liberty—Christian, self-control.

TEMPTATION 361. choice, Christian life, compromise, delusion, danger, evil, idolatry, influence, preparedness, strength, tests.

TESTS 362. choice, discipline, faith, fruits, invitation, judgment, rejection, temptation.

THANKFULNESS see **Blessings, Gratitude.**

THOUGHTS 363. intelligence.

THRIFT 364. business, integrity, industry, prosperity, work.

TIME 365. eternity, industry, opportunity.

TOLERANCE 366. brotherhood of man, creeds, dogma, unity—Christian.

TONGUE 367. self-control, speaking, words.

TRIALS see **Afflictions, Tests.**

TRIVIAL (THE) 368. eternal, fidelity, humility.

TROUBLE 369. adversity, anxiety discipline.
anxiety, authority, comfort, dependence, faith, fear,

TRUST 370. future, God (the Father), guidance, independence, Providence.

TRUTH 371. belief, delusion, dogma, eternal, freedom, knowledge, oath, sincerity, skepticism, veracity.

UNBELIEF 372. blindness, darkness, doubt, hardness of heart, indifference, skepticism, superstition.

UNCONVERTED, (THE) 373. hardness of heart, indifference, invitation, natural man, unbelief, unrest, wicked.

UNDERSTANDING 374. discernment, intelligence, receptivity, vision, wisdom.

UNITY, CHRISTIAN 375. brotherhood (of man), (the) kingdom, tolerance.

UNREST 376. God—search for, conviction, peace, remorse, salvation, strife, unbelief.

UNSELFISHNESS 377. benevolence, consecration, good works, sacrifice.

USEFULNESS 378. service, stewardship.

VANITY see **Egotism, Pride, Self-righteousness.**

VERACITY 379. heart, integrity, motive, sincerity, truth.

VICES 380. evil, profanity, reform, sin.

VICTORY 381. conflict, higher life, struggle, worldliness.

VIRTUE 382. goodness, righteousness.

VISION 383. discernment, dream, faith, inspiration, prophecy, revelation.

VOCATION 384. business, purpose (God's for us), work, young men.

WARFARE — see **Conflict.**

WARNING 385. — counsel, danger, invitation, opportunity, preparedness, rejection.

WATCHFULNESS — see **Preparedness, Temptation.**

WEAKNESS 386. — backsliding, character, courage, decision, sincerity, strength.

WEARINESS 387. — rest, strength, work, zeal.

WICKED 388. — class.

WILL 389. — action, desire, perseverance, purpose, responsibility.

WISDOM 390. — counsel, discernment, intelligence, knowledge, prudence, vision, understanding.

WITNESSING 391. — Christian life, denial, influence—personal, obedience.

WORDS 392. — influence, speaking, tongue.

WORK 393. — action, industry, vocation.

WORLDLINESS 394. — business, holiness, idolatry, indifference, pleasure, riches, sanctification, temptation, unbelief.

WORRY 395. — anxiety, contentment.

WORSHIP 396. — devotion, God (man's relation to), prayer, reverence, Sabbath.

WORTH 397. — appreciation, character, integrity, reputation.

YOUNG MEN 398. — business, character, counsel, discipline, education, temptation, vocation.

YOUTH 399. — age, counsel, children.

ZEAL 400. — backsliding, consecration, emotion, enthusiasm, fanaticism, service.

BESTOOL SOCIAL REFORM

Note.—Sub-divisions under subjects need not be used until amount of material makes it necessary, e.g., **Child, Crime,** etc.

ANARCHISM 1. — see also **Government, Liberty.**

Arbitration see **International Relations, Labor vs. Capital.**

Birth-rate see **Population.**

Blind see **Dependent Classes—Blind.**

BOYS 2. — see also **Child.**
Federated Boys' Clubs, 1 Madison Ave., New York.
Association Press, 124 East 28th St., New York.
Boy Scout Headquarters, 200 Fifth Ave., New York.
Big Brother Movement, 200 Fifth Ave., New York.

CAPITAL 3. — see also **Industry, Labor vs. Capital, Money, Privilege, Trusts and Corporations.**

Capital Punishment see **Crime—Punishment.**

Charities see **Social Relief—Methods.**

CHILD 4. — see also **Boys, Family.**

CHILD—CRIME & DELINQUENCY — National Conference on the Education of Dependent, Backward and Delinquent Children. Elmer L. Coffeen, Secretary and Treasurer, Westboro, Mass.

CHILD-LABOR — National Child Labor Committee, 105 East 22nd St., New York.
National Consumers' League, 106 East 19th St., New York.

CHILD-NURTURE ETC.

American Institute of Child Life, 1714 Chestnut St., Philadelphia.
National Congress of Mothers, Loan and Trust Bldg., Washington, D. C.
Department of Child-Helping, Russell Sage Foundation, 130 East 22nd St., New York.
New York Child Welfare Committee, 200 Fifth Ave., New York.
Children's Aid Society, 105 East 22d St., New York.
Department of Child-Helping, Russell Sage Foundation, 130 East 22nd St., New York.
New York Society for the Prevention of Cruelty to Children, 297 Fourth Ave., New York.
Children's Bureau Department of Commerce and Labor, Washington, D. C.

CHURCH AND SOCIAL SERVICE 5.

see also **Reform, Social Service.**
American Institute of Social Service, 82 Bible House, New York.
The Federal Council of the Churches of Christ in America. Commission on the Church and Social Service. Rev. Worth M. Tippy, Secretary, 105 East 22nd St., New York.
Also Denominational Headquarters.

CITIES 6.

National Municipal League, 703 North American Building, Philadelphia, Pa.
National City Planning Conference, 19 Congress St., Boston, Mass.

CITIZENSHIP 7.

see also **Government.**
American Civic Association, Richard B. Watrous, Secretary, 913-14 Union Trust Building, Washington, D. C.

CLUBS 8.

see also **Social Settlements, Societies.**

CO-OPERATION 9.

Right Relationship League, 813 Metropolitan Life Bldg., Minneapolis, Minn.
Co-operative League of America, 70 Fifth Ave., New York.

Corporations see **Trusts and Corporations.**

COST OF LIVING 10.

see also **Co-operation.**
National Civic Federation, 1 Madison Ave., New York. Industrial Economics Department.

COURTS 11. — see also **Crime, Government.**

CRIME 12. — see also **Child—Crime and Delinquency.**

CRIME—CRIMINOLOGY

American Institute of Criminal Law and Criminology. Henry Buchanan, Secy., University of Wisconsin, Madison, Wis.
Society for the Prevention of Crime, 105 East 22d St., New York.

CRIME—PUNISHMENT

National Prisoners' Aid Society, 135 East 15th St., New York.
American Prison Association, 762 Empire Building, Philadelphia.
Woman's Prison Association, 110 Second Ave., New York.
Committee on Criminal Courts, Charity Organization. Society, 105 East 22d St., New York.
National Committee on Prison Labor, University Hall, Columbia University, New York.
National Probation Association, 58 No. Pearl St., Albany, N. Y.
New York Probation Association, 38 West 10th St., New York.
National Committee on Prisons, B'way and 116th St., New York.
Prisoners' Relief Society, Huntington, W. Va.

Currency see **Money.**

Deaf and Dumb see **Dependent Classes—Deaf and Dumb.**

Defectives see **Child—Crime and Delinquency, Crime, Dependent Classes.**

DEMOCRACY 13. — see also **Government, Liberty.**

DEPENDENT CLASSES 14. — see also **Insanity, Poor.**

DEPENDENT CLASSES—Blind

American Association for the Conservation of Vision, 25 West 39th St., New York.
National Committee for Prevention of Blindness, The Russell Sage Foundation, 105 East 22d St., New York.
American Association of Workers for the Blind, 911 Franklin Ave., Columbus, Ohio.

DEPENDENT CLASSES—Deaf and Dumb

American Association to Promote the Teaching of Speech to the Deaf, Volta Building, Washington, D. C.
National Association of the Deaf, P. O. Box 23, Los Angeles, Calif.

DEPENDENT CLASSES—Feeble-minded

American Association for the Study of the Feeble-minded, Faribault, Minn.
National Association for the Study and Education of Exceptional Children, "Watchung Crest," Plainfield, N. J.

DEPENDENT CLASSES—Old Age

Direct Government see Democracy, Government-Reform.

Disease see Health—Pathology.

Disease, Industrial see Labor—Protection.

Divorce see Family.

EDUCATION 15.

see also Child-Nurture, Vocation.
National Education Association, 118 Wabasha St., Winona, Minn.
General Education Board, 17 Battery Place, New York.

Eugenics see Family.

Factory Inspection see Labor—Protection.

Factory System see Industry, Labor—Conditions of Work.

FAMILY 16.

see also **Child, Woman.**
Federal Council of the Churches of Christ. Commission on Family Life, 105 East 22d St., New York.
National League for the Protection of the Family, 14 Beacon St., Boston, Mass.
National Congress of Mothers and Parent-Teacher Associations, 910 Washington Loan and Trust Bldg., Washington, D. C.

FAMILY—EUGENICS

American Social Hygiene Association, 105 West 40th St., New York.
Bureau of Social Hygiene, P. O. Box 579, New York.
Eugenics Record Office, Cold Spring Harbor, L. I.
National Conference on Race Betterment, Miss Emily F. Robins, Sec'y, Battle Creek, Mich.

FAMILY—Marriage and Divorce

FAMILY—Social Evil

National Vigilance Committee, 156 Fifth Ave., New York.
National Christian League for the Promotion of Purity, 5 East 12th St., New York.
World's Purity Federation, La Crosse, Wisconsin.
New York Society for the Suppression of Vice, 140 Nassau St., New York.
American Social Hygiene Assn., 105 West 40th St., New York.

Feeble-Minded see **Dependent Classes—Feeble-Minded.**

Free Speech see **Liberty of Speech.**

GOVERNMENT 17.

see also **Citizenship, Democracy, Liberty, Socialism.**

GOVERNMENT—DISCUSSION

Discussion.
Reform (Including Initiative, etc.)

GOVERNMENT—REFORM (Including Initiative, etc.)

National Popular Government League, 637 Munsey Bldg., Washington, D. C.
Joseph Fels International Commission, 122 East 37th St., New York.

GOVERNMENT— Types and Experiments.

TYPES AND EXPERIMENTS see also **Social Trend.**
Government Ownership see **Public Ownership.**

GRAFT see **Citizenship.**

HEALTH see also **Recreation, Tuberculosis.**
18.

HEALTH—EDUCATION **(Research, Disease Prevention.)**
American Public Health Association, 755 Boylston St., Boston, Mass.
Committee of One Hundred on National Health, 203 East 27th St., New York.
American Academy of Medicine, 52 North 4th St., Easton, Pa.
Pure Food and Drugs Department, The Russell Sage Foundation, 105 East 22d St., New York.
American Medical Association, 535 Dearborn St., Chicago, Ill.
International Health Commission (Part of Rockefeller Foundation), Southern Bldg., Washington, D. C.
American Physical Education Association, 93 Westford Ave., Springfield, Mass.
Health Education League, 8 Beacon St., Boston, Mass.
Health and Efficiency League of America, Battle Creek, Mich.

HEALTH—PATHOLOGY

HEALTH—PERSONAL HYGIENE American Association for Promoting Hygiene and Public Baths, W. H. Hale, Ph.D., Sec'y, Municipal Bldg., Brooklyn, N. Y.
American School Hygiene Association, Secretary Thomas A. Storey, M.D., College of the City of New York.

HEALTH—PUBLIC HYGIENE

Hospitals see **Health—Pathology, Social Relief—Institutions.**

Hours of Labor see **Labor—Contract.**

ERRATA

p. 20 "Cheerfulness" is cross reference only.
Delete No. 34.

p. 48 Second line of subjects opp. "Trouble" should be first line of following subject "Trust."

p. 55 Delete 2 lines opp. "Government-Discussion."

p. 56 Delete "Types and Experiments," margin, line 2.
Set "See also Social Trend" with line above.

p. 60 Delete "Prostitution" from margin.

General Caution

DO NOT file under un-numbered subjects with *see* reference.

HOUSING 19.	National Housing Association, 105 East 22d St., New York. Tenement House Committee, Charity Organization Society, 105 East 22d St., New York.
IMMIGRATION 20.	see also **International Relations, Race Problems.**
IMMIGRATION—RESTRICTION CON.	National Immigration League, 150 Nassau St., New York.
IMMIGRATION—RESTRICTION PRO.	Immigration Restriction League, 11 Pemberton Square, Boston, Mass.
IMMIGRATION—IMMIGRANT AID	North American Civic League for Immigrants, 173 State St., Boston, Mass. Immigrant Educational Bureau, 109 Washington St., Providence, R. I. National Americanization Committee, 35 West 39th St., New York. Neighbors' League of America, Room 1001, 23 East 26th St., New York.
	Industrial Education see Education, Vocation.
INDUSTRY 21.	see also **Labor, Trusts and Corporations.**
INSANITY 22.	National Committee for Mental Hygiene, 39 Church St., New Haven, Conn. State Charities Aid Association Committee on Mental Hygiene, Room 702, 105 East 22d St., New York.
INSURANCE, SOCIAL—INDUSTRIAL 23.	National Civic Federation, 1 Madison Ave., New York. Compensation Department; Industrial Insurance Commission.
INSURANCE, SOCIAL—STATE AND COMPULSORY	International Congress on Social Insurance, 130 East 22d St., New York.

INTERNATIONAL RELATIONS 24.

see also **Militarism.**
American Peace Society, 31 Beacon St., Boston, Mass.
American Society for Judicial Settlement of International Disputes, Baltimore, Md.
Carnegie Endowment for International Peace, 2 Jackson Place, Washington, D. C.
Federal Council of the Churches of Christ, Commission on Peace and Arbitration, 105 East 22d St., New York.
World Peace Foundation, 40 Mt. Vernon St., Boston, Mass.

Juvenile Delinquency see **Child—Crime and Delinquency.**

LABOR 25.

see also **Child—Labor, Insurance—Social, Woman—Employment.**

LABOR—GENERAL CONDITIONS AND MARKET

American Association for Labor Legislation, 131 East 22nd St., New York.
Department of Labor, Washington, D. C.
International Conference on Unemployment, C. R. Crane, President of American Section, Chicago, Ill.
American Association on Unemployment, 131 East 23d St., New York.

LABOR—CONTRACT

National Association of Manufacturers of U. S. A., 30 Church St., New York.

LABOR—ORGANIZATION

American Federation of Labor, 801-809 G. St., N. W., Washington, D. C.

LABOR—PROTECTION

See also Legislation.
American Association for Labor Legislation, 1 Madison Ave., New York.
National Council of Industrial Safety, Continental National Bank Bldg., Chicago, Ill.
Workmans' Compensation Publicity Bureau, 80 Maiden Lane, New York.

LABOR—VS. CAPITAL

National Civic Federation Industrial Conciliation Department, 1 Madison Ave., New York.
Committee on Industrial Relations, Dante Barton, Sec., 320 B'way, New York.

Law see **Courts, Lawlessness, Legislation.**

LAWLESSNESS 26.

see also **Anarchy, Courts, Crime, Liberty.**

LEGISLATION 27.
see also **Government, Reform.**
National Civic Federation, 1 Madison Ave., New York. Department of Uniform State Legislation.

LIBERTY 28.
see also **Anarchism, Democracy.**

LIBERTY—OF SPEECH
LIQUOR QUESTION 29.
Anti-Saloon League of America, Box A. K., Westerville, Ohio.
Federal Council of the Churches of Christ, Commission on Temperance, 105 East 22nd St., New York.
Free Speech League, 56 East 59th St., New York.
National Free Speech Committee, Box 47, Station D, New York.
National Temperance Society and Publication House, 3 East 14th St., New York.
National Prohibition Press, 106 N. La Salle St., Chicago, Ill.
National Woman's Christian Temperance Union, Evanston, Ill.
New York Anti-Saloon League, 110 East 123d St., New York.
United Brewers' Association, 50 Union Sq., New York.

Marriage and Divorce see **Family—Marriage and Divorce.**

MILITARISM 30.
American Association for International Conciliation, 401 West 116th St., New York.
World Peace Foundation, 29a Beacon St., Boston.
Anti-Imperialist League, 40 Central St., Boston.

MONEY 31.
see also **Capital, Wealth.**

Municipal Ownership see **Cities, Public Ownership.**

NEGRO 32.
see also **Race Problems.**
National Association for the Advancement of Colored People, 70 Fifth Ave, New York.
Armstrong Association of New York, 39 East 42d St., New York.
National Condition on Urban Conditions Among Negroes, 110 West 40th St., New York.

Old Age see **Dependent Classes—Old Age, Insurance, Social—State and Compulsory.**

	Peace see International Relations, Militarism.
	Pensions see Insurance, Social—State and Compulsory.
PHILANTHROPY 33.	see also Social Service, Social Settlements.
	Physical Education see Health—Personal Hygiene.
	Politics see Citizenship, Government.
POOR 34.	see also Cost of Living, Dependent Classes, Housing, Insurance—Social, Labor, Social Relief—Methods.
POPULATION 35.	see also Cost of Living, Family, Health, Housing, Race Problems.
	Poverty see Poor.
	Prices see Cost of Living.
	Prison Reform see Crime—Punishment.
PRIVILEGE 36.	see also Wealth.
	Probation see Crime—Punishment.
PROGRESS 37.	see also Reform, Social Trend.
PROSTITUTION	Prostitution see Family—Social Evil.
PUBLIC OWNERSHIP 38.	National Civic Federation, 1 Madison Ave., New York. Public Ownership Commission. Bureau of Railway Economics, Washington, D. C.
RACE PROBLEMS 39.	see also Immigration, Negro. World Conference for Promoting Inter-Racial Concord., G. Spiller, Secy., 63 So. Hill Park, London, N. W., England.
	Recall see Courts, Government—Reform.
RECREATION 40.	Playground Association of America, 1 Madison Ave., New York. Department of Child Hygiene of the Russell Sage Foundation, 400 Metropolitan Tower, New York.

RECREATION (Continued)

Parks and Playgrounds Association of the City of New York, 1123 Broadway, Room 1118.
National Board of Review of Motion Pictures, 70 Fifth Ave., New York.

Referendum see **Democracy, Government, Legislation.**

REFORM
41.

see also **Church and Social Service, Social Relief, Social Trend.**
International Reform Bureau, 206 Penn. Ave., S. E., Washington, D. C.
New York Civic League, 61 State St., Albany, N. Y.

Sanitation see **Health—Public Hygiene.**

Settlements see **Social Settlements.**

Social Center see **Recreation.**

Social Evil see **Family—Social Evil.**

SOCIAL RELIEF—METHODS
42.

Charity Organizaeion Society of the City of New York, 105 East 22nd St., New York.
National Conference, 315 Plymouth Court, Chicago, Ill.
New York Conference of Charities and Corrections, 287 Fourth Ave., New York.
Russell Sage Foundation, 130 East 22nd St., New York.
State Charities Aid Association, 105 East 22nd St., New York.

SOCIAL RELIEF—INSTITUTIONS

SOCIAL SERVICE
43.

see also **Church and Social Service.**

SOCIAL SERVICE—THEORY

SOCIAL SERVICE—INSTITUTIONS

(Preventive and Educational) see also under **Special Problems, e.g., Health, Housing.**

SOCIAL SETTLEMENTS
44.

see also **Poor.**

SOCIAL TREND
45.
see also **Progress, Woman.**
(Condition or events in localities.)

SOCIAL SURVEY
see **Social Relief—Method.**

SOCIALISM
46.
see also **Co-operation, Democracy, Public Ownership.**
Intercollegiate Socialist Society, 105 West 40th St., New York.
Rand School of Social Science, 140 East 19th St., New York.
Socialist Party, Information Dept., 803 West Madison St., Chicago, Ill.

SOCIETIES
47.
see also **Social Relief—Institutions, Social Service—Institutions.**

(The) State see **Government.**

Strikes see **Labor vs. Capital.**

Suffrage see also **Government, Woman Suffrage.**

Survey see **Social Relief-Methods.**

Syndicalism see **Labor—Organization.**

TAXATION
48.

Temperance see **Liquor Question.**

Trade Union see **Labor—Organization.**

TRUSTS AND CORPORATIONS
49.
see also **Capital, Industry.**
National Civic Federation, 1 Madison Ave., New York.
Department on Regulation of Combinations and Trusts.

TUBERCULOSIS
50.
National Association for the Study and Prevention of Tuberculosis, 105 East 22d St., New York.
Committee on Prevention of Tuberculosis of the Russell Sage Foundation, 105 East 22d St., New York.

VOCATION 51.

Unemployed see **Labor—General Condition and Market.**
National Society for the Promotion of Industrial Education, 140 West 42nd St., New York.
Vocation Bureau of Boston, 6 Beacon St., Boston.

Wages see **Cost of Living, Labor—Contract.**

WEALTH 52.

see also **Privilege.**

Welfare Work see **Labor—Protection.**

WOMAN 52.

see also **Family.**
International Council of Women, Dr. Alice Solomon, Secy., Neue Ansbacher, Str. 7, Berlin, Germany.
Woman's Educational and Industrial Union, 264 Boylston St., Boston.

WOMAN-EMPLOYMENT

see also **Labor—Contract.**
National Consumers' League, 105 East 22nd St., New York.
National Civic Federation, 1 Madison Ave., New York. Woman's Department.
National Women's Trade Union League, 127 Dearborn Street, Chicago.
National League of Women Workers, Miss Jean Hamilton, Secy., Hotel Savoy, New York.

WOMAN-SUFFRAGE

National League for the Civic Education of Women, 4 West 47th St., New York.

Workingman see **Labor.**

Workman's Compensation see **Labor—Protection.**

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